

Instructions for ACC Applications

Important Note: Ask attendants for addendum that applies to your application.

General instructions: (Please complete this information on the application form)

- Name
- Address
- Phone number
- Date
- Description of work to be done.
- Check items included with application
- Signature of all owners

Your modification, addition, or alterations must be completed within one (1) year of the date it was approved or this application is void.

Additional items are needed for the following:

Pools

- A copy of your lot survey showing placement of pool.
- Signed copy of the pool addendum.
- A copy of the pool contractor's plans

Fencing

- A copy of your lot survey showing placement of fence and gates marked.
- Signed copy of the fence addendum.
- Copy of the fencing guideline.
- Color, materials and style of fence.

Play structures and basketball goals

- Signed copy of Recreation Equipment addendum
- Signed copy of Neighboring Property sign off

Painting of Home

- Plan with all color surfaces and a color swatch of paint to be used.

Screened enclosures

- A copy of your lot survey showing location of enclosure.
- On the application indicate the materials and color.

Poured Concrete slabs

- A copy of your lot survey showing location of concrete slab.
- A copy of County permit for work being done.
- **Note:** If slab is less than 500 square feet and not a base for a structure, a copy of permit is not needed.